

OVING PARISH COUNCIL

(serving the settlements of Oving, Shopwyke, Drayton, Merston & Colworthin the district of Chichester, West Sussex)

Parish Clerk: Ruth Palmer, 4 Church Way, Pagham, West Sussex, PO21 4QN
Tel: 01243 268270 email: ovingclerk@googlemail.com

You are duly summoned to attend the next meeting of the Oving Parish Council on **Thursday 16th November 2017** starting at 6:45pm at the Oving Jubilee Hall, High Street, Oving.

Ruth Palmer, Parish Clerk

10th November 2017

AGENDA

1. Apologies for absence.
2. To co-opt Mr Rod Hague as a Councillor to Oving Parish Council.
3. Declarations of Interest under the Code of Conduct.
4. Issues raised by members of the public for discussion with Council Members (up to 15 minutes).
5. Report from District Councillor and County Councillor (if required).
6. Urgent items (not on the Agenda but to be discussed at the discretion of the Chairman, noted or included on a future Agenda).
7. Approval of minutes (available at www.ovingcommunity.org.uk) and review of actions:
 - a) Parish Council meeting held on 14th September 2017.
8. Reports and recommendations from working parties and other organisations:
 - a) Oving Youth Club
 - b) Website Working Group
 - c) Composting Liaison Meeting 3rd November 2017
9. To agree the meeting dates for 2018 to include full OPC meetings and Planning Committee meetings.
10. To agree the Winter Plan.
11. Noting of correspondence received since 14th July 2017.
12. Finance:
 - a) To consider the budget control statement.
 - b) To review the bank accounts and reconciliation of balances.
 - c) To approve the schedule of payments totalling £ 5807.03.
 - d) To appoint further signatories to the bank account.
 - e) To approve the merging of the two bank accounts held by OPC into one.
 - f) To note receipt of the Operation Watershed Grants.
 - g) To approve revised salary and terms for the Clerk.
13. Planning:
 - a) To note the Minutes of the Planning meeting held on 9th November 2017.
 - b) Planning applications and decisions received since 9th November 2017.
14. Next Meetings:

Planning Committee meeting will be held on **Thursday 14th December 2017**.

This meeting is open to members of the public

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OPC Full Council meeting will be held on **Thursday 18th January 2018**.
All meetings will start at 6.45pm.

This meeting is open to members of the public