

OVING PARISH COUNCIL

Minutes of Extraordinary meeting held on Thursday 14th December 2017 in Oving Jubilee Hall.

Present: Cllr. S. Schuyleman (Chairman), Cllr. L. Smith, Cllr. M. Wright, Cllr D Marston, Cllr. F. van de Wetering de Rooy, Cllr. P. Guest and R Palmer (Clerk). One member of the public.

1	Apologies for absence:	Action
	The meeting started at 7.36pm. Apologies were received from Cllr. R. Hague, and Cllr. A. Wilkinson. All apologies were accepted.	
2	Code of Conduct - Declarations of Interest	
	There were none.	
3	Issues raised by members of the public for discussion with Council Members	
	There were none.	
4	To prepare the budget for 2018/2019	
	<p>All Councillors present agreed to amend the following lines as detailed below:</p> <p>Item number 1. Clerk's salary – to increase by £250 to £5750 to allow for expected increase in work due to the development Shopwyke Lakes plus expected overtime to bring all procedural documentation up to date.</p> <p>Item number 3. General expenses – to reduce by £100 to £300</p> <p>Item number 4. Allowances – to increase by £100 to £300 due to increased workload.</p> <p>Item number 5. Training – to increase by £150 to £550 to cover Councillor, Vice Chair and Clerk training.</p> <p>Item number 6. Insurances – to increase by £138 to £1200 to cover increased playground equipment to be purchased in 2018.</p> <p>Item number 7. External Audit – to increase by £20 to £320 to allow for possible increase in 2018.</p> <p>Item number 8. Internal Audit – to increase by £250 to £450 to allow for two audits in 2018.</p> <p>Item number 9. Website – to increase by £500 to £1000 due to planned website development.</p> <p>Item number 14. Grasscutting recreation ground and BMX – remains at £1600 but no longer covers grasscutting of the burial ground which will now be covered under item number 22.</p> <p>Item number 17. Grounds and equipment inspections – to increase by £50 to £250 due to increased equipment to be purchased in 2018.</p> <p>Item number 20. SALC/NALC subscription to increase by £24 to £304 as advised by SALC</p> <p>Item number 22. Grants - to increase by £250 to £500 to cover grasscutting of the burial ground.</p> <p>Capital purchases:</p> <p>Item number 26. Dog waste bin – to remove this item as this will be purchased from the 2017/2018 budget.</p> <p>All other lines remain the same as 2017/2018 budget.</p> <p>Cllr. F. van de Wetering de Rooy proposed and Cllr. M. Wright seconded a total budget of £37,044 for 2018/2019 to be submitted to CDC by the Clerk.</p>	Clerk
5	Date of Next meeting	
	<p>The next OPC meeting is confirmed as Thursday 18th January 2018.</p> <p>The next Planning Committee Meeting is confirmed as Thursday 22nd February 2018.</p> <p>All meetings start at 6.45pm.</p>	

The meeting closed at 9.20pm.

Signed:

Date:

Chairman