

OVING PARISH COUNCIL

Minutes of meeting held on Thursday 11th October 2018 in Oving Jubilee Hall.

Present: Vice Chairman, Cllr. R. Hague (acting Chair), Cllr. M. Wright, Cllr. P. Guest, Cllr. D Marston, Miss R. Palmer (Clerk) and County Cllr. S. Oakley. One member of the public.

1	Apologies for absence	Action
	The meeting started at 6.45pm. Apologies were received from Cllr. S. Schuyleman and Cllr. L. Smith. All apologies were accepted.	
2	Declarations of Interest under the Code of Conduct.	
	There were none raised.	
3	Issues raised by members of the public for discussion with Council Members (up to 15 minutes).	
	A member of the public expressed concern that he had heard that Cala Homes Ltd have slowed or stopped building at the Shopwyke Lakes development and that they were selling off the land. Vice Chairman, Cllr. Hague (RH) advised that as machinery is currently on site it would suggest that building is continuing, suggesting to the gentleman that he may wish to consider attending the planning meeting on 18 th October 2018 when representatives from Cala Homes Ltd, Hanbury Properties Ltd and Luken Beck Ltd were expected to attend.	
4	Report from District Councillor and County Councillor (if required).	
	County Cllr. Oakley (SO) advised that, due to increasing pressure from central Government financial cuts, it is likely that local Government will look to raise council tax by the maximum allowed, to be able to continue support of rising costs including adult and child services in the area. SO reminded Councillors to report potholes as finance is still available for repairs, advising that current turnaround is four weeks. SO advised that the current contract remains with Balfour Beatty which will be reviewed mid-2019. Speaking on behalf of District Cllr. Page, SO advised that the Local Plan Review is scheduled for Nov/Dec 2018 which will review the plan over the next five years, advising that final figures are not yet known but that 609 per annum has been suggested.	
5	Urgent items for reporting and including on a future agenda.	
	There were none raised.	
6	Approval of minutes (available at www.ovingcommunity.org.uk) and review of actions:	
	a) Parish Council meeting held on 20 th September 2018. The minutes of the Parish Council meeting held on 20 th September 2018 were unanimously approved and signed by the Vice Chairman as a true copy.	
7	To note the resignation of Cllr. F. van de Wetering de Rooy.	
	RH thanked Cllr. van de Wetering de Rooy for his work and dedication to the Parish. The Clerk was asked to write a letter of thanks to Cllr. van de Wetering de Rooy.	Clerk
8	To consider whether to apply for a community highway scheme for the tarmacking of the Marlpit Lane twitten.	
	RH advised that the justification to resurface the twitten was to provide a direct route between the village of Oving and the dwellings and businesses at and near Woodfield House and, in due course, an anticipated bus service along Tangmere Road and potentially at Woodfield House. RH advised that he had received some strong support to resurface the twitten following his article in Oving Parish News. RH advised Oving Parish Council would need to submit an application and seek funding to pay for the project and that volunteers, including Cllr. Marston had already agreed to assist. SO advised that the twitten was a highway/footway, not a footpath, the freehold owned by West Sussex County Council and that, at least, part funding should be available for this type of project. Proposed by Cllr. Wright and seconded by Cllr. Marston, it was unanimously agreed to make an application for the work. Cllr. Hague to send in the application	RH

9	To co-opt Cllr. R. Hague to the planning committee.	
	Proposed by Cllr. Wilkinson and seconded by Cllr. Wright it was unanimously agreed to co-opt Cllr. Hague onto the planning committee.	
10	To discuss the management of the two rubbish bins on the recreation ground.	
	The Clerk was asked to investigate options available to the Parish to empty the two rubbish bins on the recreation ground.	Clerk
11	Reports and recommendations from working parties and other organisations:	
	<p>a) Website Working Group – Cllr. M. Wright. Cllr. Wright asked the Clerk to brief the Councillors of the current status for the search for a new website developer. The Clerk advised that four quotes were now available, including a new supplier to replace Function-28. The Clerk was asked to check the details of the new supplier to enable the Councillors to decide upon a provider at the next full Council meeting on 22nd November 2018.</p> <p>b) GDPR Implementation – Cllr. M. Wright. Cllr. Wright asked the Clerk to brief the Councillors of the current status of the implementation of GDPR. The Clerk advised that GDPR-info had completed the initial audit, suggesting a few minor changes should be considered to be fully compliant. The Clerk was asked to implement these changes.</p> <p>c) Parish Plan action Recreation Ground – Cllr. D. Marston. Cllr. Marston (DM) advised that he plans to sandblast the goal posts next Spring at which point the new nets will be erected. DM advised that the community garden, proposed for the recreation ground, would be advertised in the next edition of Oving Parish News and that this article would be asking for volunteers to create and manage the garden.</p> <p>d) Parish Plan action Bus Stops – Cllr. R. Hague. RH advised that he had asked Compass for an update to the action to move the bus stop in the High Street to Jubilee Hall and was now waiting for a response.</p>	Clerk Clerk DM
11	Noting of correspondence received since 15th September 2018.	
	The correspondence received since 15 th September 2018 was noted without any questions raised.	
12	Finance:	
	<p>a) To note the bank balances at 30th September 2018. The bank balances at 30th September 2018 were noted.</p> <p>b) To consider the reconciliation of balances statement at 30th September 2018. The reconciliation of balances statement was noted as accurate.</p> <p>c) To approve the schedule of payments totalling £5842.43. The schedule of payments totalling £5842.43 was approved.</p> <p>d) To consider the budget control statement at 30th September 2018 The budget control statement was considered.</p> <p>e) To prepare the 2019/2020 budget and precept requirements for 2019/2020 A draft budget for 2019/2020 was created, except for a few items, which Councillors were asked to consider in preparation for the meeting to be held on 22nd November 2018. The Clerk was asked to circulate the draft budget to all Councillors.</p>	All Cllrs. Clerk
14	Next Meetings.	
	The next OPC Full Council meeting will be held on Thursday 22nd November 2018 starting at 6.45pm. The next Planning Committee meeting will be held on Thursday 18th October 2018 starting at 6.45pm.	

The meeting closed at 9.40 pm.

Signed:

Vice Chairman

Date: