

OVING PARISH COUNCIL

(serving the settlements of Oving, Shopwyke, Drayton, Merston & Colworthin the district of Chichester, West Sussex)

Parish Clerk: Ruth Palmer, 4 Church Way, Pagham, West Sussex, PO21 4QN
Tel: 01243 268270 email: ovingclerk@googlemail.com

ANNUAL PARISH COUNCIL MEETING OF OVING PARISH COUNCIL

You are duly summoned to attend the next meeting of the Oving Parish Council on **Thursday 16th May 2019** from **6pm** to 7pm and after the Annual Parish Meeting (if required) at the Oving Jubilee Hall, High Street, Oving.

Ruth Palmer, Parish Clerk



10th May 2019

AGENDA

1. Appointment of Chairman.
2. To receive Chairman's declaration of acceptance of office.
3. Apologies for Absence.
4. Declarations of Interest under the Code of Conduct.
5. Appointment of Vice Chairman.
6. To receive Vice Chairman's declaration of acceptance of office.
7. Issues raised by members of the public for discussion with Council Members (up to 15 minutes).
8. Urgent items for reporting and including on a future agenda.
9. Approval of minutes (available at www.ovingcommunity.org.uk) and review of actions:
 - a) AGM held on 17th May 2018
 - b) Parish Council meeting held on 11th April 2019.
 - c) Extraordinary Parish Council meeting held on 2nd May 2019.
10. To agree dates for future OPC Full Council meetings and planning committee meetings from June 2019 to May 2020.
11. To appoint/confirm/or set aside representatives for the following:
 - Planning committee, including appointment of Chairman.
 - Parish Community Safety committee.
 - Parish Website.
 - Parish Newsletter.
 - Leader Emergency Plan (includes Evacuation Plan and Winter Plan).
 - Alms House Trustee.
 - Village Hall Trustees.
 - Community Wardens Interface.
 - Neighbourhood Watch.
 - Oving Youth Club.

This meeting is open to members of the public

OVING PARISH COUNCIL

(serving the settlements of Oving, Shopwyke, Drayton, Merston & Colworthin the district of Chichester, West Sussex)

Parish Clerk: Ruth Palmer, 4 Church Way, Pagham, West Sussex, PO21 4QN
Tel: 01243 268270 email: ovingclerk@googlemail.com

12. To consider any matters arising from the Annual Parish Meeting.
13. Noting of correspondence received since 6th April 2019.
14. Finance
 - a) To review the bank balances at 30th April 2019.
 - b) To approve the schedule of payments totalling £1286.30.
15. The date of the next OPC meeting and Planning Committee meetings will be confirmed after item 10 above.