

OVING PARISH COUNCIL

(serving the settlements of Oving, Shopwyke, Drayton, Merston & Colworth in the district of Chichester, West Sussex)

Parish Clerk: Ruth Palmer, 4 Church Way, Pagham, West Sussex, PO21 4QN
Tel: 01243 268270 email: ovingclerk@googlemail.com

You are duly summoned to attend the next meeting of the Oving Parish Council on **Thursday 27th June 2019** starting at 6:45pm at the Oving Jubilee Hall, High Street, Oving.

Ruth Palmer, Parish Clerk



21st June 2019

AGENDA

1. Apologies for absence.
2. Declarations of Interest under the Code of Conduct.
3. Issues raised by members of the public for discussion with Council Members (up to 15 minutes).
4. Report from District Councillor and County Councillor (if required).
5. Urgent items for reporting and including on a future agenda.
6. To review the minutes (available at www.ovingcommunity.org.uk) of the Annual Parish Council meeting held on 16th May 2019.
7. Approval of minutes (available at www.ovingcommunity.org.uk) and review of actions:
 - a) Extraordinary Parish Council meeting held on 2nd May 2019.
 - b) Extraordinary Parish Council meeting held on 29th May 2019.
8. To select two new notice boards for Highfield Lane and Shopwyke Lakes and agree funding.
9. To select projects for funding through the 2019 NHB grant.
10. To note the recent damage caused to the defibrillator located at Jubilee Hall and agree a plan for its repair to include funding from OPC.
11. To discuss the LOLA Treasurers account and decide whether to continue to maintain it.
12. To receive a report regarding the work carried out by the Community Wardens.
13. Reports and recommendations from working parties and other organisations:
 - a) Website Working Group – Cllr. M. Wright.
 - b) Parish Plan action Bus stops – Cllr. R. Hague.
 - c) Parish Plan action Traffic Calming and to agree funding for Parish gates and signage – Cllr. S Schuyleman and Mr P. Kopecek.
14. Noting of correspondence received since 6th April 2019.
15. Finance:
 - a) To receive the Internal Audit carried out by Andy Beams of Mulberry & Co on 14th May 2019.
 - b) To receive and approve the end of year accounts for dispatch to the External Auditors, Moore Stephens by 28th June 2019.
 - c) To note the bank balances at 31st May 2019.
 - d) To approve the schedule of payments totalling £3213.79.

This meeting is open to members of the public

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16. Next Meetings:

The next OPC meeting will be held on **Thursday 18th July 2019** starting at 6.45pm.

Planning Committee meeting will be held on **Thursday 25th July 2019** starting at 6.45pm.