

OVING PARISH COUNCIL

(Serving the settlements of Oving, Shopwyke, Drayton, Merston & Colworth in the district of Chichester, West Sussex)

Parish Clerk: Ruth Palmer, 4 Church Way, Pagham, West Sussex, PO21 4QN
Tel: 07770 742041 Email: clerk@ovingcommunity.org.uk

You are duly summoned to attend the next meeting of the Oving Parish Council on **Thursday 15th February 2024** starting at 6.45pm. This meeting will be held at Jubilee Hall, High Street, Oving, PO20 2DQ and virtually on zoom:

Meeting ID 871 2525 9290

Members of the public wishing to join the meeting in person are asked to contact the clerk beforehand to advise of their attendance.

Members of the public wishing to join the meeting via zoom should contact the clerk beforehand to obtain the meeting password.

Ruth Palmer, Parish Clerk & RFO

9th February 2024

AGENDA

1. Apologies for absence.
2. Declarations of Interest under the Code of Conduct.
3. Issues raised by members of the public for discussion with Council Members (up to 15 minutes, three minutes per person).
4. Approval of minutes (available at www.ovingcommunity.org.uk) and review of actions:
 - a) Full Meeting of the Parish Council held on 18th January 2024.
5. Matters arising from the minutes as stated at item 4.
6. To review outstanding actions from previous minutes and agree any further action required.
7. To receive a report from June Milson, Oving Parish Council Support Worker.
8. To receive a report from Dawn White, Community Warden.
9. To receive updates, consider and agree actions regarding the following projects:
 - a) Highways – Cllr. Smith.
 - b) Shopwyke – Cllr. Matcham, Cllr. Akerman and Cllr. Hunt.
 - c) Community garden – Cllr. Marston.
 - d) Recreation ground/pump track – Cllr. Marston.
 - e) Neighbourhood Plan – Cllr. Quigley.
 - f) Communication inc website – Mrs M. McPhail.
 - g) Jubilee Hall – Cllr. Marston.
 - h) Almshouse Trust – Cllr. Smith.
 - i) Youth Club – Cllr. Hunt.

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10. Finance:

- a) To approve the schedule of payments, total tba, and receipts up to 9th February 2024.
- b) To note the bank balances on 31st January 2024.

11. To agree a date for the Annual Parish Assembly.

12. Away Day update and agree funding.

13. Urgent items for reporting and including on a future agenda.

14. Next Meetings:

The next Planning Committee meeting will be held at Jubilee Hall and virtually on zoom, on **Thursday 22nd February 2024** starting at 6.45pm.

The date of the next Neighbourhood Plan Steering Group meeting will be held at Jubilee Hall on **Friday, 15th March 2024** starting at 9.30am.

The next Full Council meeting will be held at Jubilee Hall and virtually on zoom, on **Thursday 21st March 2024** starting at 6.45pm.