

OVING PARISH COUNCIL

(Serving the settlements of Oving, Shopwyke, Drayton, Merston & Colworth in the district of Chichester, West Sussex)

Parish Clerk: Ruth Palmer, 4 Church Way, Pagham, West Sussex, PO21 4QN
Tel: 07770 742041 Email: clerk@ovingcommunity.org.uk

You are duly summoned to attend the next meeting of the Oving Parish Council on **Thursday 18th April 2024** starting at 6.45pm. This meeting will be held at Jubilee Hall, High Street, Oving, PO20 2DQ and virtually on zoom:

Meeting ID 825 4918 7218

Members of the public wishing to join the meeting in person are asked to contact the clerk beforehand to advise of their attendance.

Members of the public wishing to join the meeting via zoom should contact the clerk beforehand to obtain the meeting password.

Ruth Palmer, Parish Clerk & RFO

12th April 2024

AGENDA

1. Apologies for absence.
2. Declarations of Interest under the Code of Conduct.
3. Issues raised by members of the public for discussion with Council Members (up to 15 minutes, three minutes per person).
4. Approval of minutes (available at www.ovingcommunity.org.uk) and review of actions:
 - a) Full Meeting of the Parish Council held on 21st March 2024.
5. Matters arising from the minutes as stated at item 4.
6. To review outstanding actions from previous minutes and agree any further actions required.
7. To co-opt a new councillor to Oving Parish Council.
8. To finalise the agenda for the Annual Parish Assembly.
9. To consider a request for a memorial bench for Jaxson Steel.
10. Finance:
 - a) To approve the schedule of payments, amount tba and receipts up to 12th April 2024.
 - b) To note the bank balances on 31st March 2024.
 - c) To note the budget control statement on 31st March 2024.
 - d) To agree the reconciliation of balances on 31st March 2024.
 - e) To agree an additional £372.85 for the cost to paint Jubilee Hall.
 - f) To consider a request for a donation from Michelle Stone.
 - g) To reconsider the requirement of works to the footpath from Shopwyke Lakes to Coach Road.
 - h) To consider funding for Speed Watch within the parish.
 - i) To consider a Scarecrow Day donation.

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- j) To agree the set-up of a standing order to pay Keith Goacher for grass cutting of the recreation ground.
11. To receive updates, consider and agree actions regarding the following projects:
- a) Highways – Cllr. Smith.
 - b) Shopwyke – Cllr. Matcham, Cllr. Akerman and Cllr. Hunt.
 - c) Community garden – Cllr. Marston.
 - d) Recreation ground/pump track – Cllr. Marston
 - e) Neighbourhood Plan – Cllr. Quigley.
 - f) Communication inc website – Mrs M. McPhail.
 - g) Jubilee Hall – Cllr. Marston.
 - h) Almshouse Trust – Cllr. Smith.
 - i) Youth Club – Cllr. Hunt.
12. Urgent items for reporting and including on a future agenda.
13. Next Meetings:

The next Neighbourhood Plan Steering Group meeting will be held at Jubilee Hall on **Friday, 19th April 2024** starting at 9.00am.

The next Planning Committee meeting will be held at Jubilee Hall and virtually on zoom, on **Thursday 25th April 2024** starting at 6.45pm.

The next Full Council meeting will be the Annual Full Council meeting which will be held at Jubilee Hall on **Thursday 16th May 2024** starting at 6.00pm to be followed at 6.30pm by the Annual Parish Assembly. Note that these meetings will not be held on zoom.